



plymouth foam

To: Valued Customers and Partners
Date: March 9, 2020
From: Mark Schuh
Subject: COVID-19 Coronavirus Preparedness

We would like to inform you of Plymouth Foam's COVID-19 Coronavirus Preparedness plan, with that, I am providing the following information.

Plymouth Foam has been actively monitoring the COVID-19 Coronavirus outbreak. Our manufacturing facilities are located in the United States and we use primarily domestic suppliers.

Our supply chain professionals have been in contact with our raw material suppliers on foreseeable issues and have been identifying potential alternative suppliers. While we do not currently anticipate supply chain disruptions, we are diligently working to ensure we have a backup plan in the event a primary production input is at risk. Plymouth Foam maintains a disaster recovery plan and alternative manufacturing capacity in the event one of our manufacturing facilities is severely impacted.

If we identify a potential situation where we are unable to fulfill a customer order, we will notify our impacted customers as soon as we have information available. We trust this will adequately fulfill your informational needs. If you have additional questions you are welcome to contact us for further assistance.

Mark Schuh
Vice President/General Manager